



**WOODPLUMPTON PARISH COUNCIL**  
**MEETING HELD IN THE PARISH ROOMS,**  
**St ANNES CHURCH**  
**WOODPLUMPTON ROAD, PRESTON**  
**ON MONDAY 12<sup>TH</sup> February 2024 at 7.00pm**

**PRESENT** Chairman Matthew Greaves  
Councillors: Pauline Bamber Paul Entwistle Maureen Entwistle  
John Green Barry Probin Martin Stewart  
Daniel Guise  
Mr D Mills (Parish Clerk)

19 members of the public as detailed on the attendance log.

**1. APOLOGIES**

There were no apologies.

**2. APPROVAL OF THE MINUTES** of the Parish Council Meeting held on 15<sup>th</sup> January 2024.

**MIN 23/24.125** Members **resolved** to approve the Minutes as a true record.

**3. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS**

Councillors Paul Entwistle and Maureen Entwistle declared an interest in items 16 Brown Bins at Catforth Village Hall and 17 Donation to the Easter Fair at Catforth Village Hall - as they are both Members of the Village Hall management committee.

**4. PUBLIC PARTICIPATION**

**MIN 23/24.126** It was **resolved** that the meeting be adjourned for public participation.

There was a discussion around the traffic calming measures in the village of Woodplumpton.

During 2023 a scheme of traffic calming and road junction changes has been implemented in and around Woodplumpton village. The scheme includes the closure of Whittle Hill at its junction with Newsham Hall Lane and the reconfiguration of the junction between Woodplumpton Road and Newsham Hall Lane as well as a speed limit reduction on Newsham Hall Lane and traffic calming along Woodplumpton Road. This scheme along with the opening of the Preston Western Distributer and East West Link Road was intended to would improve safety in the village by both reducing the speed and quantity of traffic.

Woodplumpton Parish Council provided the requirements from the scheme, in terms of improved road safety and the funding for implementation. The layout of the final scheme, safety assessments including a swept path analysis and implementation were completed by LCC Highways. The implementation was communicated via publication of the Traffic Regulation Orders (TROs) and inclusion in the Parish Newsletter, Parish Website and Parish Notice Boards.

The decision to close Whittle Hill was taken by LCC highways as in their opinion, the only practical way to reduce the risks on the road.

Although all of the required steps were followed, residents have identified a number of issues with the completed scheme, which have only become fully apparent, now that the scheme is in place, as follows:

1. The Swept Path Analysis conducted in 2019 for the Newsham Hall Lane/Woodplumpton Road junction does not represent the actual situation with articulated vehicles having to cross into the opposite carriageway on both Newsham Hall Lane and Woodplumpton Road, completely blocking it to oncoming traffic. This results in the risk of a head on collision.
2. The junction between Woodplumpton Road and Ambrose Hall Road is difficult to negotiate, in large vehicles, particularly if cars are parked close to the junction on Woodplumpton Road.
3. Vehicles are regularly exceeding the new speed limit on Newsham Hall Lane, which both

increases the hazard around the junction with Woodplumpton Road and makes exiting properties on Newsham Hall Lane more difficult.

4. The priorities for the build out adjacent to the school are resulting in cars seeking to approach the single lane space simultaneously from both directions.

After discussions with LCC highways, they have acknowledged the concerns raised, but have indicated that they wish to wait until May 2024, before conducting a review of the scheme. Both the residents and Councillors believed that waiting a further 4 months before considering refinements to the scheme is excessive and that quicker action is essential.

Residents were requested in addition to notifying the Parish Council to also report any issues or concerns to the police/LCC Highways, as a large number of concerns promotes a faster response.

## 5. REPAIR TO THE TAP IN THE COMMUNITY GARDEN

The members were asked to approve the refurbishment of the tap in the community garden and replacement of the cover box, at a cost of approximately £235.

**MIN 23/24.127** Members **resolved** to approve the refurbishment of the tap at a cost of £235.

## 6. PARKING IN WOODPLUMPTON VILLAGE

Complaints have been received from residents indicating that there is an issue with the level of parking on Woodplumpton Road through the village. In particular that this frequently involves parking on the narrow pavements, which makes them impassable, particularly for residents with prams or pushchairs.

The local police have confirmed that they are willing to visit the area and to take enforcement action against people who park inappropriately. Parking issues should also be reported to Lancashire County Council through the link, <https://www.lancashire.gov.uk/roads-parking-and-travel/parking/report-a-parking-problem/>.

**MIN 23/24.128** Members **resolved** to ask the police to visit and take action to address the parking issues in both Woodplumpton Village and outside the Lawton Meadows housing development on Bartle Lane

## 7. NEWSHAM HALL / WOODPLUMPTON ROAD JUNCTION

**MIN 23/24.129** Members **resolved** to undertake the following Action:

1. To write to LCC Highways to request an urgent meeting in Woodplumpton village to consider how to address the identified issues with the traffic calming scheme, of:-
  - The Swept Path Analysis conducted in 2019 for the Newsham Hall Lane/Woodplumpton Road junction does not represent the actual situation with articulated vehicles having to cross into the opposite carriageway on both Newsham Hall Lane and Woodplumpton Road, completely blocking it to oncoming traffic. This results in the risk of a head on collision.
  - The junction between Woodplumpton Road and Ambrose Hall Road is difficult to negotiate, particularly if cars are parked close to the junction on Woodplumpton Road.
  - Vehicles are regularly exceeding the new speed limit on Newsham Hall Road, which both increases the hazard around the junction with Woodplumpton Road and makes exiting properties on Newsham Hall Road more difficult.
  - The priorities for the build out adjacent to the school are resulting in cars seeking to approach the single lane space simultaneously from both directions.

Members of the public and Councillor Sue Whittam agreed to support this course of action, providing increased pressure on LCC highways to arrange a meeting quickly.

## 8. PROPOSALS FOR THE LINEAR PARK

The Council was supportive of the principle of developing a linear park following the line of the 410kV pylons as set out in the Northwest Preston Masterplan. This aligns with Policy MOV1 of the Woodplumpton Parish Neighbourhood Plan, which states that proposals for new, or improvements to existing, footpaths, towpaths cycle paths and bridleways including signage and provision or upgrading of crossing points will be supported.

The details of the park have not yet been developed therefore the overall cost is currently unknown. There is though currently an opportunity for the Council to be involved in shaping the final outcome.

**MIN 23/24.130** Members **resolved** that the Council wishes to be involved in the development of the Linear Park with the consideration of whether they will provide some of the funding, from the Parish CIL receipts, being considered at a later date, once details of the scheme are available.

## 9. ACCOUNTS FOR PAYMENT AND RECEIPTS – 31 Jan 2024

**MIN 23/24.131** Members **resolved** to note and approve the following accounts already paid in accordance with Standing Order 15 (b) xii.

Clerk salary Jan	£1033.19	BACs	Ref 99
Outgoing Clerk salary Jan	£1324.93	BACs	Ref 100
PAYE deductions from both clerks	£421.63	BACs	Ref 101
Employer N Ins for 2 clerks	£184.40	BACs	Ref 102
Pension Dec from both clerks	£126.84	DD	Ref 103

Under MIN 23/24.117 of the January meeting, Members **RESOLVED** to approve the funding of the Clerk's membership to the SLCC at a cost of £188.00. Members are requested to note that the membership included an introductory joining fee of £12.00.

**MIN 23/24.132** Members **resolved** to approve the revised cost of £200.00 for SLCC membership.

## 10. ACCOUNTS FOR PAYMENTS AND RECEIPTS

The following payments for February are proposed.

Clerk Expenses Jan 2024	£20.40	BACs	
Outgoing Clerk Expenses – Oct – Dec 2023	£83.87	BACs	
Clerk Salary Feb	TBA*	BACs	
Outgoing Clerk Salary – *depending on hours worked	TBA*	BACs	
HMRC PAYE x 2	TBA*	BACs	
Employer Nat Ins x 2	TBA*	BACs	
Pension contributions x 2	£126.84	DD	
Lanpak Invoice	£60.00	BACs	Ref 107
Lengthsmans Invoice 08/01 – 02/02	£1244.99	BACs	Ref 108
Hire of the Parish Room for the meeting	£50.00	BACs	Ref 109

\*All of the salary commitments are changing in Feb 2024 due to new Clerk's appointment, changes to National Insurance rates and Tax Codes. Furthermore, the HMRC software used to manage the above processes needs to be transferred to the new Clerk.

**MIN 23/24.133** Members **RESOLVED** to approve the proposed payments for February with amounts to be verified at the March Meeting.

#### **11. UNITY BANK AND THE SIGNING OF MANDATES TO ADD THE NEW CLERK**

**MIN 23/24.134** Members **RESOLVED** that 2 councillors would be nominated to provide the second approving signature on Unity Bank payments, with either Martin Stewart or Daniel Guise acting as second signatory.

#### **12. MAINTENANCE ISSUES ON THE NEW ESTATES**

Councillor Green indicated that there is a complex picture in terms of responsibility for maintenance on the new estates. Different phases of developments can involve both different management companies and levels of responsibility for the residents in terms of paying management charges under the respective Section 106 Agreements. The development of a data base is ongoing.

#### **13. PLANNING APPLICATIONS BEFORE COUNCIL**

**MIN 23/24.135** Members **RESOLVED** to approve the delegated comments made by the Clerk in respect of the February applications with additional comments to be made regarding application 06/2024/0023 where access is proposed from Lightfoot Lane on a section which forms part of the Guild Wheel.

#### **14. NEIGHBOURHOOD PLAN - REFERENDUM**

In accordance with **MIN 23/24.122**, the Clerk has written to the City Council to discuss next steps regarding the Neighbourhood Plan, but has yet to receive a response.

#### **15. EXPANSION OF ARCHBISHOP TEMPLE SCHOOL**

**MIN 23/24.136** Members **RESOLVED** that the council should respond positively to the proposal to create more school places, but should use this as an opportunity to ask about plans for the provision of new schools in North West Preston.

#### **16. BROWN BINS CATFORTH VILLAGE HALL**

**MIN 23/24.137** Members **RESOLVED** that the provision of Browns Bins at Catforth Village Hall, which are used by the Lengthsman, should be funded as a standing item, without the need for further approval each year. The annual cost is currently ~£105, per annum plus escalation.

#### **17. REQUEST FOR DONATION CATFORTH VILLAGE HALL EASTER FAIR**

**MIN 23/24.138** Members **RESOLVED** that an annual donation of £100 is made to Catforth village Hall towards the cost of the Easter Fair, without the need for further approval each year.

#### **18. NEWSLETTER**

**MIN 23/24.139** Members **RESOLVED** that a newsletter should be drafted, when time allows, for issue if possible before Easter, including the following topics.

- Change of the Clerk's details.
- Referendum result and what happens next.
- Coffee morning at Woodplumpton Parish Rooms (MIN 23/24.43) Proposed Saturday 11 May 2024
- Update on CIL items.
- Update on actions relating to the new estates (litter picking and the next steps).
- Update on Newsham Hall Road/Woodplumpton Road traffic measures.
- The Easter Fair at Catforth Village Hall.

## **19. BUCKINGHAM PALACE GARDEN PARTY NOMINATION**

**MIN 23/24.140** Members **RESOLVED** that Barry Probin should be nominated to attend as the longest serving Councillor, with over 40 years of service on the Council.

## **20. UPDATE ON ISSUES FOR INFORMATION**

The Environment Agency have confirmed that there is no licence in place for the production of broilers at Ambrose Hall Farm. The Environment Agency only regulate licensed premises, so currently have no involvement with Ambrose Hall Farm. In the event that any unlicensed activity is being undertaken this will be addressed by the Environmental Health Department.

LCC highways have provided a final cost for the Catforth traffic calming scheme of £376,205.45. An invoice is to be issued shortly and this will be brought to the next meeting for approval before payment.

## **21. DATES OF FUTURE MEETINGS**

Members agreed that the next meeting will be held on **Monday 18<sup>th</sup> March 2024** in the Parish Rooms attached to St Annes Church Woodplumpton. The date and location will be advertised via the website and agenda for the meeting.

**END**